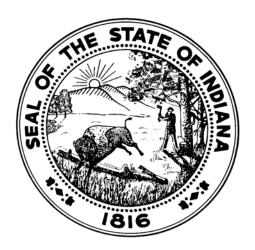
# STATE BOARD OF ACCOUNTS 302 West Washington Street Room E418 INDIANAPOLIS, INDIANA 46204-2765

### EXAMINATION REPORT OF

STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBER 179 PORTAGE, INDIANA

January 1, 2004 to December 31, 2004



### TABLE OF CONTENTS

<u>Description</u>	Page
Officials	2
Independent Accountant's Report	3
Schedule of Collections and Distributions.	4
Notes to Schedule of Collections and Distributions	5
Statistical Information	6
Exit Conference	7

### **OFFICIALS**

Office	<u>Official</u>	<u>Term</u>
Chairman, Bureau of Motor Vehicles Commission	Gerald Coleman Mary DePrez Joel Silverman	01-06-02 to 02-29-04 03-01-04 to 01-09-05 01-10-05 to 01-11-09
Branch Manager	Gail George	01-01-04 to 12-31-05



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2765

> Telephone: (317) 232-2513 Fax: (317) 232-4711 Web Site: www.in.gov/sboa

#### INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE STATE BUREAU OF MOTOR VEHICLES COMMISSION

We have examined the Schedule of Collections and Distributions of the State Bureau of Motor Vehicles Commission License Branch Number 179 (Branch) for the period of January 1, 2004 to December 31, 2004. The Branch's management is responsible for the schedule. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the Schedule of Collections and Distributions and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the schedule referred to above presents fairly, in all material respects, the cash transactions of the Branch for the year ended December 31, 2004, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

November 3, 2005

### STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBER 179 PORTAGE, INDIANA SCHEDULE OF COLLECTIONS AND DISTRIBUTIONS January 1, 2004 to December 31, 2004

	 Amount
Collections: Registrations Titles Drivers licenses Watercraft Miscellaneous	\$ 4,925,944 1,119,806 228,878 120,128 1,342
Total	\$ 6,396,098
Distributions: State fees County tax Commission fees	\$ 2,416,364 3,386,924 592,810
Total	\$ 6,396,098

The accompanying notes are an integral part of the schedule.

## STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBER 179 PORTAGE, INDIANA NOTES TO SCHEDULE OF COLLECTIONS AND DISTRIBUTIONS

### Note 1. Introduction

The Motor Vehicles Commission was created to manage the motor vehicle license branches. The Bureau of Motor Vehicles is a separate state agency which provides support services to the Commission controlled license branches. The license branches collect fees which fund the Motor Vehicles Commission. The license branches collect and forward county taxes (excise tax, wheel tax, and surtax) and state fees. The Commission has one contractual branch that is administered by an individual contractor according to Bureau policies. The Commission has developed a mobile license branch to serve the need of CDL license issuance and other special needs as they arise.

### Note 2. Collections and Distributions

Each branch collects fees and taxes when vehicle and watercraft registrations, titles, and drivers licenses are sold. Fees are uniform throughout the state.

The total daily collections are deposited to a single bank account. From this account the collections are distributed to separate bank accounts which are not controlled by the license branch and belong to the state, county and Bureau of Motor Vehicles Commission.

### Note 3. Banking System

The Bureau of Motor Vehicles Commission has entered into an agreement with Bank One for a cash concentration system. The system utilizes a series of individual noninterest bearing accounts (clearing accounts) from which all fees and taxes are transferred.

### STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBER 179 PORTAGE, INDIANA STATISTICAL INFORMATION

January 1, 2004 to December 31, 2004

Transactions Processed	Quantity
Vehicle registrations:	
Passenger	29,184
Motorcycle	1,707
RV (housecar)	441
Light truck	9,392
Other truck	229
Farm truck	45
Tractor	22
Trailer	3,130
Semitrailer	682
School and church bus	70
Other bus	4
Other	18
Total vehicle registrations	44,924
Drivers licenses and permits:	
Drivers licenses/learners permits	9,493
CDL licenses/CDL permits	664
Placards	1,398
Other	6,906
Total deixona linearen en danamaita	40.404
Total drivers licenses and permits	18,461
T:Alaa.	
Titles:	45.000
Vehicles	15,290
Watercraft	212
Total titles	15,502
	10,002
Total watercraft registrations	1,162
Total Materoral Poglotiations	1,102

STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBER 179 PORTAGE, INDIANA EXIT CONFERENCE

The contents of this report were discussed on November 3, 2005, with Gail George, Branch Manager. Our examination disclosed no material items that warrant comment at this time.